

Tax Representatives

Sign up.

Register online at www.economicprogress.org.

Receive monthly emails.

Our tax clinic manager emails a list of available cases on a monthly basis.

Take cases.

Accept cases based on your availability. Work with clients and/or clinic staff to resolve.

Office Volunteers

Sign up.

Register online at www.economicprogress.org.

Receive monthly newsletter.

Our monthly volunteer newsletter lists upcoming opportunities that are available.

Select projects or events.

Accept projects or attend events as you are available. Have a special skill to share? Let us know!

Tax Preparers and Tax Site Assistants

Sign up.

November – mid-January

Register as a volunteer at www.economicprogress.org. Mark your calendar for training and volunteer dates!

Attend training.

January

Your training will provide you with the skills needed to perform your role with confidence. Log in at www.economicprogress.org to view or update your training schedule. Tax preparers begin with online training via www.economicprogress.org. Online courses will become available on December 24th.

Attend site orientation.

January

Each site is unique! Meet your site manager and fellow volunteers, and learn about the logistics of your site. Log in at www.economicprogress.org to view the date of your site orientation.

Certify (tax preparers only).

January

At your final training class, you will receive instructions for certifying online. Certification can be completed online via www.economicprogress.org. Please be sure to certify by January 22nd--opening day!

Attend volunteer shifts.

January 22nd—April 18th

We can't wait to see you at the sites! Please see our site guides for more information about parking and public transportation options for your site. Be sure to maintain an updated schedule at www.economicprogress.org. Contact the Volunteer Services department at (312) 630-0288 or volunteer@economicprogress.org if you need anything or have questions. Have fun!